Team: Pro-10

Date: 11/12/2009

Meetings Conducted

Date: October 27th, 2009

Location: Outside of class

Time: 12:45 pm to 1: 25 pm

Total time: 40 minutes

Agenda: Identifying and understanding the deliverables for Phase 2

Participants: Anu Biju

Bela Shah

Bharath Kumar M

Divya Ramdas

Prateek Reddy Katangur

Priyanka Jegannath Jamunarani

Santhi Priya Challagulla

Shravya Yelisetti

Snehanth Reddy

Susan Philip

Summary: Identified the deliverables for phase 2 and assigned tasks to individual team members or sub groups.

Date: October 29th, 2009

Location: Outside of class

Time: 12:45 pm to 1:15 pm

Total time: 30 minutes

Agenda: Discuss the work to be done for interim phase and what all changes are to be included.

Participants: Anu Biju

Bela Shah

Bharath Kumar M

Divya Ramdas

Prateek Reddy Katangur

Priyanka Jegannath Jamunarani

Santhi Priya Challagulla

Shravya Yelisetti

Snehanth Reddy

Susan Philip

Summary: Discussed various sections like process and product specifications, vision document, stakeholder requests etc to be done and what percentage in all parts could be completed for the interim phase. Identified the diagrams to be included in the semi-formal notation. Discussed the part of work to be done by each individual team members, discussed the questions, possible resolutions and took inputs from all the team members.

Date: November 5th, 2009

Location: Outside of class

Time: 12:45 pm to 1:10 pm

Total time: 25 minutes

Agenda: Discuss possible difficulty in understanding and share input from team members.

Participants: Anu Biju

Bela Shah

Bharath Kumar M

Divya Ramdas

Prateek Reddy Katangur

Priyanka Jegannath Jamunarani

Santhi Priya Challagulla

Shravya Yelisetti

Snehanth Reddy

Susan Philip

Summary: Discussed the difficulties and problems faced in the work like prototype implementation, traceability, product specification diagram. Gathered suggestions and possible solutions for problems from all team members. Checked up on the progress of the work in each sub part and made possible rearrangements in workload.

Date: November 10th, 2009

Location: Outside of class

Time: 12:45 pm to 1:10 pm

Total time: 25 minutes

Agenda: Consolidated the individual work on documentation and Prototype.

Participants: Anu Biju

Bela Shah

Bharath Kumar M

Divya Ramdas

Prateek Reddy Katangur

Priyanka Jegannath Jamunarani

Santhi Priya Challagulla

Shravya Yelisetti

Snehanth Reddy

Susan Philip

Summary: Consolidated the work done by each individual team member or pair of members. Went through individual works, reviewed correctness and discussed possible inconsistencies on integrating.

All other communication were done by phone and emails through the Google group.

Agreed to By:

1. Anu Biju
2. Bela Shah
3. Bharath Kumar M
4. Divya Ramdas
5. Prateek Reddy Katangur
6. Priyanka Jegannath Jamunarani
7. Santhi Priya Challagulla
8. Shravya Yelisetti
9. Snehanth Reddy
10. Susan Philip