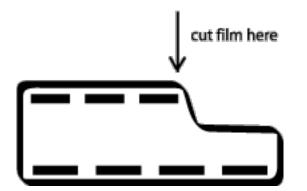
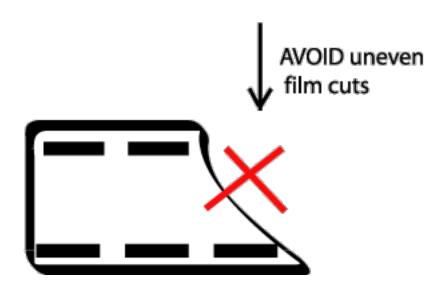


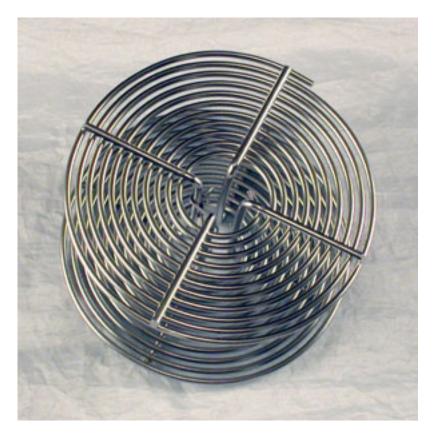
1) **Organize** your necessary supplies, such as film, can opener, scissors, tank and reels, in the film loading room BEFORE you turn out the light. Note the ISO of the film; **both rolls should be the same ISO** and preferably the same emulsion type (i.e TMAX 400, TMAX 100, etc.).

2) **In complete darkness**, open the film canister with the can opener. Locate the film tongue or film leader and cut the end off so it is **square**. (The film leader can be cut before the canister is opened if the film has not been rewound completely back into the canister.)





3) Be sure to hold the reel so that the wire flows clockwise from the center.





4) Slide the film onto the reel at the center pin so that the film will catch. Be sure that the film edges are parallel to the outer reel and perpendicular to the center post.



STANDARD METAL 35MM

REEL WITH CLIP



REEL WITH PRONGS

Slide the film over the prongs until the sprockets become caught by the prongs. If the film edges are parallel to the outer reel and perpendicular to the center post, then the prongs should align the film readily.

5) **Slowly rotate the reel in the left hand**, while gently bowing the film with the thumb and forefinger of the right hand.



The first rotation is crucial to your success. The film should glide onto the reel with a swishing sound. If you feel resistance, unwind the film and start over.

6) Avoid kinking the film--the result of too much pressure placed on the film. Avoid squeezing the film or pushing the film onto the reel. The film should simply glide onto the reel. A 36 exposure roll of film should extend to the outer edge of the reel if it is loaded correctly; a 24 exposure roll will partially fill the reel. If you run into problems, you can always remove the film from the reel and begin again. Sometimes, the film leader must be cut a second time if the edge becomes torn during loading.



The left hand is rotating the reel here; the right hand simply guides the film!



7) Trim the end of the roll (the end with the plastic spool and paper edge).

Tuck the trimmed film end into the edge of the reel.

8) Place both reels in the tank. Check to be sure that the top of the tank is secured properly.